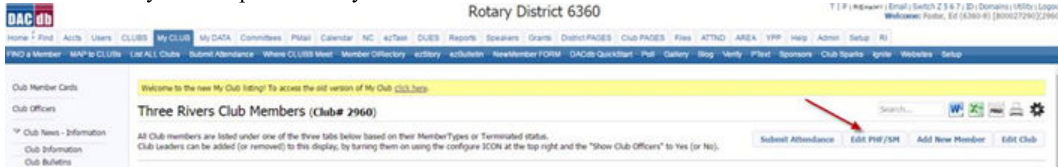


YOU WANT TO UPDATE PHF/SM FOR YOUR CLUB.

There are two areas where you need to update the system when one gets a PHF. The first is on the My Club tab and go over to the Edit PHF/SM button. There you can update all in your club at one-time.



The second is a little different in that you update each individual's profile. That of course is done by clicking on the pencil of each member that needs to be updated and then click on the PData tab.

#	✓	Action	Member Name	Member Type	Club Position
1	✓		Adams, Larry L.	Active	IPast President
2	✓		Anderson, Cindy J.	Active	

Member Admin

Adams, Gabe ID=800172944

Member Photo Contact Family Business PData Club Login Alumni Bio/Notes

Member Information

Then click on the Add/Edit Participation Data Records and check the appropriate boxes. Actually the member can do this, but most don't know how. That's why you are secretary.

Enter Participation Data

- ALUMNI of Rotary
- Assistant Governor
- Benefactor
- Bequest Society
- Charter Member
- Distinguished Service Award
- Double Sustaining Member
- Major Donor
- Meritorious Service Award
- Past Assistant Governor
- Past President
- Past RI Director
- PDG / District Served:
- Perfect Attendance Since: (ex: 1992)
- PHF - Paul Harris Fellow
- PHS - Paul Harris Society
- Previous Rotary Years in other Clubs:
- Rotarian of the Year: (ex: 1997, 2001)
- Service Above Self Award
- Sustaining Member

Cancel Save